Council Members

Judge Ben Brantmeier
Circuit Court Judge

Dwayne Morris
County Board Supervisor

Monica Hall
District Attorney

Travis Maze
Sheriff

Cindy Hamre Incha
Clerk of Circuit Court

Cassi Nelson
Public Defender's Office

Sarah Rogge
Department of Corrections

Michael Luckey
County Administrator

Brent Ruehlow
Human Services Director

Danielle Thompson
Corporation Counsel

Pamela Waters
Literacy Council Director

Alan Richter
Chiefs & Sheriff's Assn. Rep.

Barbara LeDuc
Pres./CEO -Opportunities, Inc.

Elizabeth McGeary
Health Dept. Director

Thomas Antholine
Child Support Agency Rep.

Jennifer Niesen
Director of Special Education & Pupil Services J.S.D.

Jenifer Quimby
Mayor of Waterloo

Community Justice Collaborating Council (CJCC) of Jefferson County - Agenda

Wednesday, November 18, 2026 at 12:00 p.m.

In Person Location: Jefferson County Courthouse
311 S. Center Avenue, Room C2063, Jefferson, WI 53549

1. Administrative Items
   - Call to order
   - Roll call
   - Certification of compliance with the open meetings laws
   - Review and approve minutes from September 23, 2026 meeting
   - Public comment

2. Community Services and Prevention
   - Health Dept. Drug Free Coalition – Public Health Data Analyst (McGeary)
   - Housing/Sober living RFP (Ruehlow)

3. Law Enforcement & Emergency Services
   - SIM Priority: Alternatives to Charging (Clark)

4. Initial Detention & Initial Court Hearings
   - Status on Monitoring for OWI (Clark)

5. Jails, Courts and Treatment Alternatives
   - Jail programming funding for R.N./Meds (MAT) (Maze)
   - Opioid settlement funds (Roberts)
   - Post charge diversion (Clark)
   - Review & Approval of the Treatment Court Policy & Procedure Manual

6. Reentry and Community Corrections
   - Reducing Recidivism – Open house results (Waters)

7. Standing Reports, Planning & Future Business
   - Confirm next meeting date: January 27, 2027
   - Opioid Settlement Spreadsheet/Breakdown (Luckey)

9. Future Agenda Items

10. Adjournment

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Join Zoom Meeting: https://wicourts.zoom.us/j/88426724065 Meeting ID: 884 2672 4065 No passcode

Community Justice Collaborating Council Minutes

Jefferson County Courthouse, 311 S. Center Avenue, Jefferson, WI 53549

Wednesday, September 23, 2026 at 12:00 p.m.
Meeting held in room C2063 and by Zoom

1. **Administrative Items:**
   - **Call to Order** by Circuit Court Judge Ben Brantmeier at 12:04 pm.
   - **Roll Call** Members present **(13):** Ben Brantmeier, Circuit Court Judge; Michael Luckey, County Administrator; Brent Ruehlow, Human Services Director; Danielle Thompson, Corporation Counsel; Pamela Waters, Literacy Council Director; Elizabeth McGeary, Health Dept. Director; Amy Johnson, Child Support Agency Rep.; Jennifer Niesen, Director of Special Ed & Pupil Services J.S.D.; Jennifer Quimby, Mayor of Waterloo; Monica Hall District Attorney & Cassie Nelson Public Defenders Office via Zoom.

     Others present: RaDonna Clark, CJCC Treatment Coordinator & Jordan Lippert, Assistant Corporation Counsel.

     Excused: Dwayne Morris, County Board Supervisor; Travis Maze, Sheriff; Cindy Hamre Incha, Clerk of Circuit Court; Sarah Rogge, Dept. of Corrections; Alan Richter, Chiefs & Sheriff's Assn. Rep.;

     Absent: Barbara LeDuc, Pres./CEO – Opportunities Inc
   - **Certification of compliance** with the open meetings law verified by Michael Luckey.
   - **Review and approve minutes** from July 22, 2026, meeting: motion by Daniel Thompson, second by Pamela Waters. Motion carried unanimously.
   - **Public comment**: None.

2. **Community Services and Prevention:**
   - *Health Dept. Initiatives:* McGeary reports they applied for & were awarded, The Strategic Prevention Framework – Partnerships for Success for Communities Grant. The grant is $250,000 each year for five years. The goals of the grant are to increase community partner capacity by strengthening the coalition, reduce adult/youth cannabis use & reduce opioid misuse. They will be able to hire a Public Health Data Analysist who will conduct assessments & identify needs/results for the County.
   - *Jefferson Schools Youth Risk Assessment*: Niesen explained the survey included the Jefferson H.S. & Middle School and that there was a strong response to the survey. This is a health & wellness tool & they are implementing practices bases upon the survey results.
   - *Housing/Sober Living RFP:* Ruehlow reports 2 sober living residences. 1 in Jefferson & 1 in Watertown. $150,000.00 each. RFP is anticipated to close on 10-16-26. Further update at next meeting.

3. **Law Enforcement & Emergency Services**:
   - *SIM Priority: Alternatives to Charging* - Clark reports the deflection group is finalizing the MOU, working to develop the assessment process & looking at funding options. Further update coming next meeting. Efforts to continue secure funding & collaborate with cross agencies.

4. **Initial Detention & Initial Court Hearings:**
   - *Status on Monitoring for OWI* - Scram YTD: Clark shares the generic reporting data beginning in March 2026; 53 in program w-19 violations & 25 are high risk. Clark reports that the new monitoring program is working, no changes needed at this point.

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5. **Jails, Courts and Treatment Alternatives**
    - *Jail Programing Funding for R.N./meds***:** Starting point is - Looking at funding options.
    - *Treatment Court Termination Policy:* A draft termination policy was reviewed and is attached to these minutes as Exhibit 1. Motion to approve the termination policy made by Monica Hall, second by Jenifer Quimby. Motion carried unanimously.
    - *Review & Approval of TAD application submission:* **Pre-application** process for the grant includes; submit approval from CJCC committee w-unofficial minutes. Application is for funding for current Alcohol & Drug Courts, Implementing a Diversion Court. Looking to serve moderate risk – next step after FOP, opportunity for reduced sentence, and discussion of a Re-Entry Track for OWI 5ths. Working on details for financials. Motion made by Michael Lucky to approve pre-application for TAD Grant application, second by Brent Ruehlow, motion carried unanimously. The approved pre-application is attached to these minutes as Exhibit 2.
    - *Post charge diversion (Clark)* Tabled until next meeting

6. **Reentry and Community Corrections**
    - *Reducing Recidivism:* Waters explains the tech is now installed in the jail & there are 2 members. The Corrections Education Conference is next week & the Wisconsin Tech College Office will work with the group to explore options available.
    - *Discussion & Possible Action for Pathways Home 6*: A statewide referral program. 24 hours after release – meeting scheduled to help w-re-entry. We may be the first County Jail pursuing the use of the program. Referrals go to the State & services may happen in another county. A letter of support from the CJCC Committee is needed. Motion to draft a letter of support made by Jenifer Quimby, 2nd by Jennifer Niesen, motion carried unanimously. Ms. Waters will prepare a draft letter for chair Brantmeier to review & sign.

7. **Standing Reports, Planning & Future Business**
    - *Next meeting date*: November 18, 2026 at noon.
    - *Opioid Settlement Funds:* Need to re-visit. Luckey explains due to budgetary review, this is on hold until rescheduled meeting. He will be prepared to present spreadsheet at next meeting and dazzle the group with his creative insight.

8. **Future Agenda Items**
    - MAT program: Medically Assisted Treatment Program

9. **Adjournment:** Motion to adjourn by Jenifer Quimby at 1:03 pm / second by Brent Ruehlow; motion carried unanimously.

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